



Posted: March 13, 2024

Public Notice

NOTICE OF MAYOR VACANCY RECRUITMENT

The City of Bonney Lake is seeking applications from residents of Bonney Lake to fill a vacancy as Mayor. The term will commence once a candidate is appointed by a majority vote of the City Council, and will expire after the results of the general election held November 2025 have been certified. **To be eligible, the applicant must be registered to vote in Bonney Lake and have lived within the City limits for at least the past 12 months (1 year).**

The Mayor is the head of the Executive branch of the city government. The position is part-time. The Mayor is assisted by a full-time professional City Administrator, who administers the day-to-day operations of the City.

The Mayor shall be the chief executive and administrative officer of the city, in charge of all departments and employees, with authority to designate assistants and department heads. The mayor shall preside over all meetings of the city council, when present, but shall have a vote only in the case of a tie in the votes of the councilmembers with respect to matters other than the passage of any ordinance, grant, or revocation of franchise or license, or any resolution for the payment of money.

He or she shall prepare and submit to the council a proposed budget, as required by chapter 35A.33 RCW. The Mayor shall be the official and ceremonial head of the city and shall represent the city on ceremonial occasions.

Beyond the broad duties previously mentioned, Councilmember duties include, but are not limited to:

- Attendance is required at City Council meetings which are held Tuesdays from 6:00 PM until adjournment. The first and third Tuesdays are Council “Workshops” (less formal study sessions); and the 2nd and 4th Tuesdays are regular meetings. From time-to-time, the City Council or Mayor may call special City Council meetings as needed.
- Some travel is expected locally, regionally, and/or within the State of Washington, involving various organizations of which the City of Bonney Lake is a member. Travel expenses are reimbursed in accordance with City policy applicable to all employees and city officials, subject to the Executive’s budgetary limit.

The **Mayor salary is \$2100 per month**, and includes no fringe benefits.

Application materials are available from the City Administrator at vodopichj@cobl.us or on the City's website at: www.ci.bonney-lake.wa.us. Applications must be **received by 5:00 p.m. on Monday March 18, 2024**. A mailing postmark date will not be accepted. Scanned and emailed applications are acceptable. All eligible applicants will be interviewed on Tuesday March 19, 2024, at 6:00 pm in the Justice and Municipal Building located at 9002 Main St E, Bonney Lake 98391 during the regular Council Workshop.